

Laptop Graduation | Student Transfer of Ownership and Acceptance

Digital Education Revolution - NSW

Transfer of Ownership Acknowledgement & Acceptance

Student Name:

Family Name

Given Name

Parent/Carer

Name:

(If student under 18)

Family Name

Given Name

Purpose

Office Use Only – Laptop Serial No. _____

In 2012, the Digital Education Revolution (DER) NSW Program rolled out the silver Lenovo x130e laptop to all Year 9 Students under the Commonwealth Government's National Secondary Schools Computer Fund (NSSCF) initiative. Under the Digital Education Revolution – NSW Policy guidelines, 1.9:

Ownership of laptops will be formally transferred to students who have completed Year 12 starting in 2012. Laptops remain the property of NSW Department of Education and Training until transfer takes place.

In 2013, the DER NSW Program rolled out an allocation of red Lenovo x131e laptop to schools based on Year 9 enrolments. In reference to DER-NSW 2013 – Fact Sheet 2:

It is a local school decision whether or not laptops issued as permanent loans to year 9 in 2013 and held by these students until end of year 12 2016, will have ownership transferred to students once they leave school.

Transfer of Ownership Acknowledgement & Acceptance

By signing this form you acknowledge and accept that:

- You have/will be completing Year 12 in 2015 or 2016;
- You understand that you take all responsibility for the ownership and maintenance of your DER-NSW laptop in relation to third party Software Licence Agreement (i.e. Microsoft) and hardware faults;
- You will no longer receive any IT hardware/software technical support from your School or the Department of Education and you will be responsible for the disposal of this laptop;
- You understand that there will be no internet filtering on your laptop outside of the school network and you will no longer be covered under the Child Protection Policy & Welfare Procedures (i.e. web-filtering); and
- You have read the Microsoft Software Licence Agreements.

Signature of Student

Date ____/____/____

Signature of Parent/Carer

Date ____/____/____

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What you need to do to unlock your Laptop:

“Logon to the School DER wireless network with your username@detnsw login details at least 1 week prior to having your laptop unlocked”

If you have not brought your laptop to school for a while, it is highly recommended that you bring your laptop to school and log on to the school network using your normal login details “[username]@detnsw”. This will ensure that you have picked up all of the latest updates to unlock your DER-NSW laptop.

You will also be required to bring your laptop to school and present it so the BIOS can be unlocked and new software from Microsoft can be installed for your personal use.

“Back up all Data / Media Files before presenting it for unlock”

It is important that before you hand your laptop in, you should back up all data/media files off your laptop on to a separate storage device. The Department of Education is not responsible for the loss of any of these files during the unlocking process.

What software will your laptop contain after being unlocked:

Microsoft is providing students graduating with DER-NSW laptops in 2015 and 2016 with their own transferable copies of:

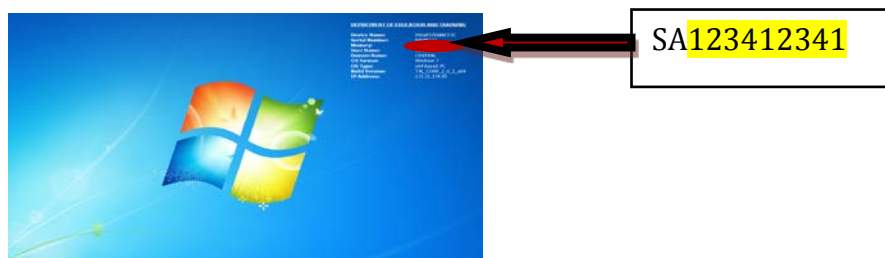
- Microsoft Win7 Ultimate Operating System (OS);
- Microsoft Office 2010 Professional (Student Edition); and
- Microsoft Anti-virus.

In addition to this new software, your laptop will have the BIOS unlocked. Once graduated, the BIOS password will be set to ‘password’.

Microsoft Software Licence Agreements

Under the DEC Microsoft Enterprise Agreement, all graduating students are entitled to a transferable copy of this software. This means you can install this software on any other device should you upgrade from your DER-NSW laptop at any point in the future.

You will be able to authenticate and register on the Microsoft eAcademy software store website (<http://nsw.dec.onthehub.com>) using your Student Reference Number (SRN). You can locate this 9 digit number in the top right hand corner of your desktop screen:



Once registered with the Microsoft eAcademy store you will be able to access and download your own copy of the Win7 Ultimate Operating System and MS Office 2010 software (for PC/MAC). You will be asked to digitally sign the Microsoft Software Licence Agreement Terms & Conditions before downloading the software files. After downloading the software, you will be provided with your own individual license keys. Please make a note of these licenses as they are required during the setup of your unlocked laptop.

Instructions on using Microsoft eAcademy Website:

1. Go to <http://nsw.dec.onthehub.com>
2. Select 'Sign In'
3. Enter your Student Reference Number (as noted earlier)
4. Complete the registration details page with your personal details (recommended to use a personal email address)
5. Choose the software you wish to add to your basket:
 - a. Microsoft Win7 Ultimate (32/64 bit) Operating System; and
 - b. Microsoft Office 2010 Professional Student Edition (PC or MAC version*).
**N.B. If you are intending to use this on your DER laptop, choose the PC version.*
6. Proceed to checkout
7. You can choose to purchase the additional time (24 months) that the website will store the media files/licence key details alternatively you can skip this step
8. Download and copy the files to an external USB Hard Disk Drive
9. eMail yourself a copy of the licence key details in case you need these in the future.

Disposal of your Lenovo Laptop

eWaste

Should you decide to dispose of this device after you have taken ownership, the Department of Education recommends that you investigate your Local Council eWaste program by checking your local councils website.

It is imperative that you delete all licensed software, personal information and data files from your laptop prior to disposing of it for your own safety and security.

Software Licence Agreements – Microsoft

Microsoft Student License Confirmation

1. **Grant of license.**

Microsoft hereby grants student the right to run one copy of the version number and language of the software identified below which student has installed on student's PC per the rights granted to student by the Institution under the Campus subscription program. Student's right to use the software shall be governed by and subject to the relevant section(s) of the most current Product use rights which student can view at <http://microsoft.com/licensing>. If Institution is unable to access the web location listed above, please let Microsoft know and Microsoft will provide Institution with a printed copy of the product use rights.

2. **Description of rights and limitations.**

- **Limitations on reverse engineering, decompilation, and disassembly.** Student may not reverse engineer, decompile, or disassemble the software, except and only to the extent that such activity is expressly permitted by applicable law notwithstanding this limitation.
- **Separation of components.** The software is licensed as a single Product. Its component parts, if any, may not be separated for use on more than one computer.
- **Rental.** Student may not rent, lease, or lend the software.
- **Support services.** Students acquiring software under the Campus Agreement program are not entitled to free telephone support.
- **Software transfer.** Notwithstanding any terms to the contrary in Institution's Campus and School Agreement, student may not sell, assign or otherwise transfer student's rights under this student license confirmation. In view of the fact that student has acquired the right to use the software under special terms pursuant to Institution's Campus Agreement, any transfer of student's rights under this student license confirmation is strictly prohibited.

3. **Copyright.**

All title and copyrights in and to the software (including but not limited to any images, photographs, animations, video, audio, music, text, and "applets" incorporated into the software), and any copies of the software are owned by Microsoft or its suppliers. The software is protected by copyright laws and international treaty provisions. Therefore, student must treat the software like any other copyrighted material except that student may install the software on a single computer provided student keeps the original solely for backup or archival purposes.

4. **Limited Warranty and Disclaimers.**

Institution is provided with a 90-day product warranty, the terms of which are Institution's Campus and School Agreement. **Except for the limited warranty provided in the preceding sentence, to the maximum extent permitted by applicable law, Microsoft disclaims on its own behalf and on behalf of its suppliers all warranties and conditions, whether express, implied or statutory, including but not limited to warranties or conditions of title, non-infringement, merchantability, satisfactory quality and fitness for a particular purpose, with respect to the products and related materials. There may be situations in which student has a right to claim damages from Microsoft. Whatever the basis for student's claim (such as breach of contract or tort (including negligence)), Microsoft's liability will be limited to direct damages up to the amount paid by institution's educational institution with respect to the copy of the software giving rise to student's claim. To the maximum extent permitted by applicable law, in no event will Microsoft or any of its suppliers be liable for any indirect damages (including, without limitation, consequential damages, damages for loss of profits or revenues, business interruption, loss of business information, or other loss) arising in connection with this agreement, even if advised of the possibility of such damages.**

5. **Consumer Rights.**

Consumers may have the benefit of rights or remedies under the Trade Practices Act and similar state and territory laws in Australia, the Consumer Guarantees Act in New Zealand and the Consumer Protection Act in Malaysia, in respect of which liability cannot be excluded or rescinded. THE PROVISIONS OF THIS STUDENT LICENSE CONFIRMATION ARE SUBJECT TO AND DO NOT AFFECT THOSE RIGHTS AND REMEDIES. If permitted by law, and to the maximum extent permitted by law, for any breach of these statutory warranties, Microsoft and its suppliers' entire liability and your exclusive remedy shall be limited, at Microsoft's option (a) in the case of goods, to (i) replacement of the goods, or (ii) correction of defects in the goods; and (b) in the case of services, to (i) resupply of the services, or (ii) payment of the cost of resupply of the services.

Student Checklist

☐

Brought laptop to school and logged in to school network one week prior
[username@detnsw]

☐

Backed up all files on computer

☐

Note down your Student Reference Number

☐

Complete Student Transfer of Ownership form

☐

Go to Microsoft eAcademy website:

- Registered
- Downloaded Source media
- Copied down the Licence Keys

☐

Complete and submit Student Transfer of Ownership forms

☐

Collect unlocked Laptop