



# STRATHFIELD GIRLS LANGUAGES HIGH SCHOOL

116-146 Albert Road, Strathfield NSW 2135

The school's enrolment policy outlines that before the enrolment process commences the following must be presented for consideration.

You are required to submit **three** documents to prove your place of residency. These documents must be:

- Copy of a current **Rates Notice** and proof of payment
- OR**
- Current 12 month **Rental Agreement with a Real Estate Agent & Bond Certificate** (issued by Department of Fair Trading)

**No Private Rental Agreements or Statutory Declarations will be accepted as part of the enrolment process.**

The other two documents must be any of the following:

- Telephone Account
- Electricity Account
- Gas Account
- Home Insurance Policy

*Please note: These documents need to be documents which are posted directly to you at your residential address. We do not accept documents that have been emailed.*

*A driver's license is unacceptable. Living with relatives/friends or details of investment properties and business premises are also unacceptable.*

In all the above, the name on the documentation must be in the name of the legal guardian. To establish guardianship the school will need:

- Photo identification to verify the identity of parent/caregiver;
- Papers from the Guardianship Board or Family Law Court, if living with an adult other than a parent; and
- Proof of current guardianship by one of the parents, in case of parental separation; e.g. Centrelink advice notice.

Student documentation to be provided to the school:

- Last two school report, translated into English;
- Birth Certificate/Passport (and visa if applicable);
- When enrolling into Year 7, NAPLAN results from Year 5;
- Documentation relating to special needs, if relevant.

**Please Note:**

- Completion of the initial enrolment form does **not automatically guarantee enrolment.**
- The Principal will finalise the enrolment application.

- The applicant's given address is understood to be the point from which they leave in the morning and their destination in the afternoon.
- The penalty for providing false or misleading information to a school when making an application for enrolment is up to 2 years imprisonment, \$22,000 fine or both in accordance with Section 207B of the Crimes Act 1900
- De-enrolment may follow, and/or prosecution, if false or misleading information is given.

Thank you for your co-operation.

